



W. D. Boyce Council

Boy Scouts of America

## **Responsibilities of Units attending Cache Lake Camp**

**The Following standards for each group attending Cache Lake Camp are MANDATORY and must be met by each unit.**

1. All Adults and Scouts must meet the following requirements for attendance.  
**To avoid disappointment, please do not request or expect exceptions!**
  - All participants (adult and youth) must be registered members of the Boy Scouts of America.
  - All Scouts must be 12 years of age or older by May 1 in the year they will attend camp.
  - Scouts 12 years of age on May 1 must be accompanied by a parent or legal guardian. Scouts 13 years of age and older on May 1 are not required to be accompanied by a parent or guardian.
  - All Scouts are required to have attained the rank of 1<sup>st</sup> class.
  - All Scouts are required to attend at least one long term camping experience at Ingersoll Scout Reservation prior to leaving for Cache Lake Camp. Scheduling Ingersoll after Cache Lake will not be allowed.
2. Starting in 2009, Venture Crews will be required to attend the week long camping experience at Ingersoll Scout Reservation called Wilderness Factor.
3. At least two adults must attend with each troop and these adults must be approved by the Scout Executive. Approval of the National Tour Permit with adult names included suffices for the Scout Executive approval.
4. Current health history completed within one year by parent and physician for each camper is required. Physical form No. 4412A (Class 3) is required for both youth and adult participants.
5. Adult leader, (at least one per unit), is trained and certified in Advance First Aid and Emergency care by the American Red Cross, plus certification in CPR or National Safety Council First Aid and CPR level 2.
6. Adult leaders, (not youth leaders), must keep a record of all first aid or medical treatment administered while in camp. Entries are to be made in the log book provided at camp then the person making the entry is to print his or her name following the entry.
7. Written information on how to get emergency help 24 hours a day is carried with each adult.
8. A prescribed First Aid Kit is carried on the trail away from base camp. Rubber gloves must be used to treat any first aid victim, and a breathing shield must be used whenever a victim requires CPR. Both items must be carried in the first aid kit.
9. Proper BSA Aquatic standards and practices are maintained. The 8 point Safe Swim Defense Plan and Safety Afloat Plan are followed.
10. Proper BSA standards for instruction, supervision, and training are carried out in aquatics program including use of boats and canoes. All aquatic facilities and equipment comply with all BSA, State, and US Coast Guard regulations. The swimmers test and capsized craft procedures are conducted with every participant on aquatics related experiences. This can be done 60 days prior to leaving for camp.

Personal flotation devices, (PFD'S), must be worn properly by all persons engaged in activity on the water and are used according to Federal, State, and BSA regulations. Adult leaders are coached in Safe Swim Defense and in Safety Afloat. Every unit must be accompanied by a BSA Lifeguard or W. S. I. Lifeguard.

11. The buddy system is used in aquatics, hiking, and canoeing.
12. A fireguard plan is in effect. "No Flames in Tents" painted on each tent or a sign posted outside each tent. Units are trained in fire safety.
13. The camp and grounds are kept clean and free of hazards.
14. Each unit attending Cache Lake must submit a roster of all youth and adults attending camp. This must be done prior to camp.
15. Each unit using Cache Lake must submit a National Tour Permit application at least 45 days prior to date of departure, and earlier if possible.
16. Each unit **MUST** have the Tour Leader and / or representation at the pre-trek leader's orientation meeting and that person must be going to Cache Lake Camp.

**Several additional standards that are not mandatory but which should be observed by each unit are:**

17. An adult member is aware of unit members who need prescribed medication and Monitors the administering of it.
18. Fuel for camping purposes is carried in spun aluminum bottles. Larger quantities, (boat gas, Kerosene, diesel fuel etc.), must be carried in properly labeled approved containers, secured and transported in a ventilated area, not inside a vehicle.
19. The kitchen and dinning hall are kept clean and all dishes and cutlery are cleaned, sanitized and stored properly. Tap water at camp is **NOT POTABLE**.
20. The refrigeration units are kept clean and **ALL** food removed at the end of your week.
21. All garbage and refuse disposal meets standards. Garbage bags containing ashes, cans and garbage must be returned to Crane Lake and disposed of properly.
22. **NO UNUSED FOOD ITEMS INCLUDING NON-DISPOSABLES** are left in camp.
23. All damages, broken or lost items are to be reported to the Camp Ranger and arrangements for their repair or replacement are made by the unit. The unit is financially responsible for the repair or replacement of equipment and boats.
24. The camp is left in a clean and orderly manor including the kitchen and dinning hall, bunk house, showers, toilets, tool shed, and boat/fish house with all boats and other materials properly stored and secured. No garbage is to be left in camp.

**Meeting these standards ensures a safe and enjoyable camping experience not only for those in attendance at the time but for those who follow.**